



DIGITAL WORLD PULSE

GEMINI NOTEBOOK

FORMERLY NOTEBOOKLM | 2026 PRACTICAL GUIDE
RESEARCH, STUDY, SLIDES & AUDIO

20 copy-ready prompts with complete worked examples

INDEPENDENT GUIDE | RESEARCHED OCTOBER 28, 2026



DIGITAL WORLD PULSE

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From a small source pack to a checked practical result

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HOW TO USE THE EXAMPLES

Start with the complete fictional source pack on page 5. Copy a numbered prompt, select the named sources, compare the response with the worked example and check the evidence. Sample responses are editorial illustrations, not captured product sessions.



NOTEBOOKLM, NOW GEMINI NOTEBOOK

A current guide to research built around your sources

Google renamed NotebookLM to Gemini Notebook on July 16, 2026. It remains a standalone research product. Google reported more than 30 million users and 600,000 organizations at that announcement. Those are adoption figures, not search-volume measurements or proof that this is the most searched AI tool.

WHY THIS TOPIC IS TIMELY

OCTOBER 19 / 21

Google announced guided creation and review for slide decks and videos. The Workspace rollout began October 16 and can take up to 15 days.

OCTOBER 23

Google announced notebook actions inside the Gemini app, including managing sources and answering questions from notebooks.

PRACTICAL ANGLE

This guide follows one small project from source selection to a checked decision, then to learning and communication materials.

CHECK WHAT YOUR ACCOUNT ACTUALLY SHOWS

The rollout announcements describe broad access, while current Slide Deck and Video help pages still label co-creation as Ultra-only. Treat review controls as account-dependent. If a Review option is missing, draft and check an outline in chat before using the generation controls you do have.

THE RESULT WE WILL BUILD

A fictional team needs a workshop. Three short source records become a comparison, a decision brief, an audio plan, a video storyboard, a presentation outline and a quiz. Every output preserves the same budget and duration; unsupported details stay visibly unresolved.

Research snapshot: October 28, 2026. Learn the workflow, then verify the controls in your account.

BUILD YOUR FIRST NOTEBOOK

Begin with a question and a small, inspectable source set

Use the desktop web app at notebook.google.com for these exercises. Create a notebook named Harbor Workshop - November 2026. On page 5, copy each practice record into a separate pasted-text source and keep its title. Select A1, A2 and A3 in Sources before running the prompts below.

PROMPT 01 - Inventory before analysis

Using only the selected A1, A2 and A3 sources, list each source title, date, purpose and what it can establish. Cite each row. Then identify three questions the sources cannot yet answer. Do not fill gaps from general knowledge or web search.

EXPECTED SHAPE - EDITORIAL EXAMPLE

A1 establishes the project requirements; A2 and A3 establish quoted terms. Missing information includes quote expiry dates, applicable taxes and whether South can supply 90 minutes. A source being present does not make it complete or current.

PROMPT 02 - Turn gaps into useful questions

From the same sources, write a short clarification list for the project owner. Separate must-resolve requirements from optional improvements. Keep each question answerable. Do not contact anyone, change sources or treat a draft question as a confirmed fact.

WHAT TO CHECK

Open the source behind each citation and inspect the actual passage. A citation attached to a paragraph may support only part of it. Save your final research question in your own project notes so later outputs retain the same objective.

A precise question and three good sources are a stronger starting point than a large unsorted upload.

THE COMPLETE PRACTICE PACK

Original fictional material - copy these as three separate sources

All names, organizations and commercial terms below are invented for this guide. These are source texts you can actually paste into Gemini Notebook. Their labels are teaching references, not substitutes for the app's real citation links. No additional supplier terms should be assumed.

A1 - HARBOR BRIEF | OCTOBER 20, 2026

Harbor Studio needs one online workshop on November 12, 2026 for 30 staff. Required duration: 90 minutes. Goals: select reliable sources, identify unsupported claims and produce a cited decision brief. Approved budget: USD 900 before tax. Success target: at least 24 of the 30 staff score 4 out of 5 or better on the final quiz. Project owner: Maya. Recording is optional. Facilitator selection is not yet approved.

A2 - NORTH QUOTE | OCTOBER 21, 2026

North offers the November 12 workshop for 30 people, lasting 90 minutes. Facilitator fee: USD 650. Materials: USD 100. Both amounts are before tax. Recording is not included. No other fees are stated in this quote. Quote expiry date and tax treatment are not stated.

A3 - SOUTH QUOTE | OCTOBER 21, 2026

South offers the November 12 workshop for 30 people, lasting 75 minutes. Facilitator fee: USD 500. Materials: USD 150. Platform fee: USD 80. All amounts are before tax. A recording is included for 30 days. The quote does not state whether a 90-minute session is available. Quote expiry date and tax treatment are not stated.

IMPORT CHECK

After adding the three sources, open each one and confirm that dates, currency, duration and negative wording survived import. Keep the complete records in the notebook; a summary alone would hide the exact wording needed to resolve later questions.

The pack is intentionally small enough that you can verify every example without trusting the AI.

VERIFY CLAIMS AND CHANGES

Distinguish supported facts, contradictions and missing evidence

First test a flawed draft against A1-A3. Then add this fourth fictional source: A0 - Early email, October 5, 2026: "The workshop budget is USD 800 before tax. We have not yet fixed the duration." Its earlier date matters, but dates alone do not prove that every newer document overrides every older detail.

PROMPT 03 - Audit an unreliable draft

Using A1-A3, audit this draft: "Both suppliers deliver 90 minutes. South costs USD 650, North includes a recording, and either option is already approved." Return one row per claim: verdict, corrected wording and supporting source citation. Use unsupported when the source does not establish a claim.

EXPECTED CORRECTIONS

North quotes 90 minutes; South quotes 75. South's stated fees total USD 730 before tax. North excludes recording. A1 says facilitator selection is not approved. Do not relabel the whole draft as correct merely because some numbers occur in the sources.

PROMPT 04 - Resolve a dated conflict

Select A0 and A1. Compare their budget and duration statements. Report the exact conflict, each document date and the best-supported current working requirement. Explain your reasoning and what still needs owner confirmation. Do not invent an approval email.

EDITORIAL CHECK

A1 calls USD 900 the approved budget and specifies 90 minutes; A0 is an earlier, less developed brief. Use A1 as the current working brief, while preserving A0 as history. A newer supplier quote cannot silently rewrite the customer's requirements.

A source-grounded answer can still be wrong if it joins incompatible documents without explanation.

COMPARE OFFERS FAIRLY

Show the arithmetic and the requirement that drives the decision

Select A1-A3. The lowest stated total is not automatically the best fit. Define the required duration and budget first, then distinguish a present match from an option that might become acceptable after clarification. This is an original practice exercise, not a real procurement recommendation.

PROMPT 05 - Build a decision matrix

Compare North and South against A1. Columns: stated fees before tax, calculated total, minutes, seats, recording, budget headroom and unresolved requirements. Show your arithmetic and cite every quoted input. Rank current fit, not hypothetical improvements. Do not assume an extension is free or that unstated taxes are zero.

WORKED COMPARISON - CHECKED LOCALLY

Measure	North	South
Stated total	650 + 100 = USD 750	500 + 150 + 80 = USD 730
Budget headroom	900 - 750 = USD 150	900 - 730 = USD 170
Duration / capacity	90 minutes / 30 people	75 minutes / 30 people
Recording	Not included	Included for 30 days
Current requirement fit	Duration and budget fit	15-minute duration shortfall

AN EXPLAINED LEAN

North is the stronger current fit for the required 90-minute session. South is USD 20 cheaper on stated fees, but needs a revised offer before it can satisfy the duration requirement. Neither quote establishes a final tax-inclusive price or an expiry date. Owner approval is still required.

WHY THIS PROMPT WORKS

It separates quoted facts from calculated values and from judgment. If the answer silently drops a fee, normalizes both sessions to 90 minutes or treats recording as mandatory, the decision matrix has changed the question.

A useful recommendation makes its deciding constraint visible.

WRITE A DECISION BRIEF

Compress the evidence without deleting the conditions

A good short brief preserves the reason for the recommendation and the unresolved conditions. Ask for a structure that makes those points hard to omit. The example below is an editorial target response; it is not a transcript from a tested Gemini Notebook session.

PROMPT 06 - Draft a concise owner brief

Using only A1-A3, write a brief for Maya under 120 words. Structure: recommendation, two supporting facts, open questions and next action. Keep stated before-tax totals separate from unknown taxes. Cite factual sentences. Do not describe any supplier as booked, approved or guaranteed to deliver results.

WORKED BRIEF - 85 WORDS

North is the stronger current fit for Harbor's 90-minute workshop. Its stated fees total USD 750 before tax, leaving USD 150 of the approved USD 900 budget. South totals USD 730 but offers only 75 minutes, a 15-minute shortfall. North excludes recording; South includes 30 days of access, although recording is optional. Confirm quote validity and tax treatment with both suppliers, and ask South for a priced 90-minute option. Maya should approve the final selection before anyone books. No supplier is confirmed by these documents.

PROMPT 07 - Challenge the recommendation

Act as a skeptical internal reviewer. Identify the strongest source-based reason to reconsider North, then list what new evidence would change the recommendation. Label hypothetical conditions clearly. Do not manufacture a cheaper revised quote or treat optional recording as a stated requirement.

REVIEW THE COUNTERARGUMENT

A sensible challenge is to request South's 90-minute pricing. It is not sensible to assert that South can extend for free. A decision can be provisional while still being useful; the open condition should remain beside the recommendation when you copy it elsewhere.

An honest short brief carries its limitations with it.

MAKE AN AUDIO OVERVIEW

Use audio for understanding, then audit its claims

In Studio, open Audio Overview and set English, an available format and the desired length. The customization prompt steers emphasis; it is not a guarantee of exact wording or runtime. Google documents Deep Dive, Brief, Critique and Debate formats. Voices and content are AI-generated and can contain mistakes.

PROMPT 08 - A focused audio briefing

Use only A1-A3 for an English Audio Overview for Maya. Explain the decision, both stated totals and the 15-minute duration gap. Distinguish an optional recording from a required feature. End with the unanswered questions. Do not invent negotiations, final approval, savings beyond stated fees or a speaker's personal experience.

LISTENING CHECKLIST

The audio should preserve USD 750 versus USD 730 before tax, 90 versus 75 minutes, and the absence of final supplier approval. If it says South meets every requirement or that North offers free recording, stop and correct the source-based briefing before reusing it.

PROMPT 09 - Audit a transcript or your notes

Using A1-A3, check this listening note: "South provides the full workshop and saves USD 170 compared with North." Split it into claims. Explain what USD 170 actually represents, give the correct supplier price difference and cite the underlying figures. Do not infer what was said in an audio file I have not supplied.

EXPECTED FINDING

USD 170 is South's headroom under the USD 900 budget, not savings against North. The price difference is USD 20; South is also 15 minutes short of the required duration. Listen to the whole generated artifact before treating it as a finished communication.

A fluent voice does not strengthen weak evidence.



PLAN A SOURCE-BASED VIDEO

A simple storyboard is easier to inspect than a polished mistake

Select A1-A3, then use Studio > Video Overview. If Short is available, it targets an approximately 60-second overview. Review producer notes if your account exposes that option; otherwise ask chat for a storyboard first. The plan below is a proposed creative brief, not a generated or tested video.

PROMPT 10 - Create a short explainer plan

Prepare an English storyboard for an approximately 60-second video about the Harbor workshop choice. Use only A1-A3. Give four scenes with narration goals, on-screen text and source support. Preserve the duration mismatch and unknown taxes. Use neutral fictional visuals. Show me the plan before producing a finished video.

EXAMPLE FOUR-SCENE PLAN

Scene	Narration focus	On-screen text
1 - The need	Thirty people; 90-minute requirement; budget from A1.	30 staff 90 minutes
2 - The offers	North and South stated totals from A2 and A3.	USD 750 / USD 730 before tax
3 - The constraint	South currently falls 15 minutes short.	75 minutes is not 90
4 - The next step	Clarify taxes, validity and extension; seek approval.	Confirm terms before booking

CHECK BEFORE RENDERING

Keep the comparison visually neutral. A lower price should not become a "winner" badge without the duration condition. Do not show invented testimonials, supplier logos or photos that imply these fictional organizations are real.

CHECK AFTER RENDERING

Review captions, narration, numbers and any generated visuals against the sources. A correct storyboard does not prove that the rendered video preserved it. Timing, wording and visual style may vary; an approximate runtime is a target rather than a guaranteed result.

Approve the content plan first, then inspect the final video separately.

BUILD AND REVIEW A SLIDE DECK

Give each slide one job and preserve source support

In Studio, open Slide Deck and choose the available language, format and length settings. If Review outline is present, inspect the outline before proceeding. Google's help also warns that sources are not taken into account during slide revisions, so a later visual edit requires another factual check.

PROMPT 11 - A six-slide decision deck

Using only A1-A3, propose a six-slide English deck: objective, requirements, quoted fees, duration comparison, open questions and decision request. For each slide give a claim-based title, no more than three bullets and source support. Use neutral navy and gold styling. Do not imply a supplier is selected. Show the outline first.

SAMPLE SLIDE 4

Title: South's quote is 15 minutes short. Bullets: A1 requires 90 minutes; A3 offers 75 minutes; a revised offer is needed before confirming fit. Visual idea: two simply labelled duration bars. Verify the values in a normal chart tool if you build the graphic yourself.

PROMPT 12 - Review the deck as a fact checker

Compare the proposed outline with A1-A3. Flag any unsupported assertion, missing qualification or incorrect number. For each issue provide replacement wording and a source citation. Check especially "approved," "all-inclusive," "guaranteed" and any claim that both suppliers meet the duration requirement.

EXPORT WITHOUT LOSING CONTROL

The help documents PDF and PowerPoint downloads. Inspect the exported file after generation or revision, including footnotes and numerical labels. Editable slides are convenient, but editability does not preserve the original evidence automatically. Retain your checked source ledger alongside the deck.

Review the outline, the generated slides and the exported file as three separate artifacts.

EXTRACT A TABLE YOU CAN CHECK

Separate source values, calculated metrics and missing data

Add this separate fictional source, H1 - Previous sessions. It is historical practice data, not a forecast for the November workshop. In Studio, customize Data Tables with the columns you need; an export to Sheets can include a separate citations tab. Recheck the exported values before using formulas.

H1 - COPY THIS CSV AS A NEW SOURCE

```
session,invited,confirmed,attended  
A,40,30,24  
B,30,24,18  
C,50,35,28
```

PROMPT 13 - Build a table and explain the denominator

Using only H1, extract each session and its invited, confirmed and attended counts. Add totals. Calculate attendance divided by confirmations and attendance divided by invitations, both as percentages to two decimals. Show formulas and cite source values. Distinguish the two denominators; do not average rounded session rates to get the overall rate.

CHECKED ANSWER

Metric	Calculation	Result
Totals	40+30+50; 30+24+35; 24+18+28	120 invited; 89 confirmed; 70 attended
Attended / confirmed	70 / 89 x 100	78.65%
Attended / invited	70 / 120 x 100	58.33%

WHY THE CHECK MATTERS

The two percentages answer different questions. Neither establishes how many people learned the material. H1 contains no quiz scores, so it cannot establish A1's future success target. Check the counts in the source and the arithmetic independently before turning the result into a headline.

A tidy table can still hide the wrong denominator.

CREATE A QUIZ THAT TESTS REASONING

Ask learners to explain the difference between cost and fit

Select A1-A3 and open Quizzes in Studio. Customize the difficulty and focus if those options appear. Google also documents short-answer, multi-select and fill-in formats in the newer study features. The text prompt expresses the target; inspect the result because generated question counts and formats can vary.

PROMPT 14 - A source-based five-question quiz

Create a five-question practice quiz from A1-A3 for adult beginners. Test total fees, required duration, the duration mismatch, optional versus required features and one unresolved term. Use plausible distractors that are clearly wrong according to the sources. Provide correct answers, explanations and supporting citations. Do not ask about supplier quality or outcomes absent from the records.

ONE WORKED QUESTION

Question: Which statement is supported? A) South already meets the duration requirement. B) North's stated before-tax fees total USD 750. C) Recording is mandatory. D) Taxes are confirmed at zero. Correct answer: B. A2 states USD 650 plus USD 100. A1 requires 90 minutes, makes recording optional and does not settle tax treatment.

PROMPT 15 - Teach the error, then retest

I chose A in the example question. Explain the error using A1 and A3, without shaming the learner. Then ask one new question testing the same distinction with different wording. Keep the answer hidden until I respond. Do not introduce new supplier facts.

EXPECTED FOLLOW-UP

Explain that a 75-minute offer does not satisfy a 90-minute requirement. A new question could ask how many minutes are missing: 15. Use the explanation and source reference to repair understanding rather than simply revealing the correct letter.

A quiz is useful when its explanation is as well supported as its answer.



TURN SOURCES INTO STUDY MATERIAL

Build cards around decisions, not isolated buzzwords

Use Flashcards in Studio with A1-A3 selected. Keep one idea per card and ask for an explanation when an answer feels ambiguous. Google documents progress markers, review of missed cards and CSV download. Interactive Learning Overviews, where available under Reports, can combine explanations and study activities.

PROMPT 16 - Flashcards and a short practice plan

From A1-A3, create six concise flashcards. Each front must ask one specific question; each back must give the supported answer and a source reference. Include total cost, duration gap, budget headroom and one unknown. Then suggest a 15-minute practice sequence using these cards and the quiz. Do not invent research about learning outcomes.

EXAMPLE CARDS

Front	Back
What does USD 170 represent?	South's stated before-tax budget headroom: 900 - 730. A1, A3.
What duration is required?	90 minutes. A1.
How much time is missing from South's offer?	15 minutes: 90 - 75. A1, A3.
What is the final tax-inclusive price?	Not established by A1-A3. Ask the suppliers.

AN EDITORIAL PRACTICE SEQUENCE

Spend 3 minutes reading the sources, 5 minutes answering cards without looking, 4 minutes completing the quiz and 3 minutes checking missed items against the source passages. This is a suggested exercise schedule, not a measured productivity or learning claim.

REVIEW THE CARD SET

Delete cards whose answer combines unrelated facts or asks for an opinion as if it were a fact. Keep the source version visible; a later change in the workshop brief should trigger a review of cards and quizzes derived from it.

Practice recalling the evidence and recognizing what remains unknown.



EXTRACT ACTIONS FROM A MEETING

Keep owners, conditions and due dates exactly as stated

Add the following original fictional transcript as M1 - Planning discussion, October 26, 2026. Treat the speakers' statements as meeting evidence, not as confirmation that their actions have happened. Obtain appropriate permission before importing a real recording or transcript involving other people.

M1 - SHORT PRACTICE TRANSCRIPT

Maya: I will make the supplier decision by October 29 after we have the answers. Leo: I will ask South for a priced 90-minute session by October 28. Nia: I can review the quiz once the facilitator is confirmed. Maya: We still need both suppliers to clarify quote validity and taxes. We have not assigned that task yet.

PROMPT 17 - Build an action register

Use only M1 to extract actions. Columns: action, named owner, explicit deadline, dependency and supporting passage. Use unassigned or not stated where appropriate. Do not turn a request into completed work or create dates for Nia. Add a separate list of decisions that remain open.

EXPECTED ACTION REGISTER

Action	Owner / deadline	Condition
Make supplier decision	Maya / October 29	After answers arrive
Ask South for priced extension	Leo / October 28	No added condition stated
Review quiz	Nia / not stated	Facilitator confirmed
Clarify taxes and quote validity	Unassigned / not stated	For both suppliers

WHAT THE SOURCE DOES NOT PROVE

M1 does not say Leo has sent a message, South has accepted, Nia has finished or Maya has approved North. If you combine M1 with A1-A3 later, preserve the distinction between an offer, a task, a recommendation and a decision.

Do not let a clean action table turn intentions into completed events.



WRITE A BRIEF THAT SURVIVES EDITING

Maintain a claim ledger while changing the format

Select A1-A3 and M1. A report or chat draft can become a useful internal update, but converting a document does not settle outstanding facts. Keep an evidence ledger next to the copy so an editor can check the important claims without reverse-engineering the whole conversation.

PROMPT 18 - Create a publishable internal update

Draft an English internal update under 180 words about the Harbor workshop planning status. Separate confirmed requirements, comparison findings and outstanding actions. Add a claim ledger: claim, source and whether it is quoted fact, calculation or recommendation. Do not announce a booking, assign the tax task or report that the workshop has already happened.

SAMPLE OPENING

Harbor's November 12 workshop is being planned for 30 staff, with a required 90-minute duration and a USD 900 before-tax budget. North currently fits those duration and budget requirements. South's lower stated total comes with a shorter 75-minute session. A final supplier decision remains open.

MINIMUM CLAIM LEDGER

REQUIREMENT	90 minutes and USD 900 before tax - A1 - stated fact.
COMPARISON	North totals USD 750; South USD 730 - A2/A3 - calculations from quoted inputs.
STATUS	Maya plans a decision by October 29 after clarification - M1 - intended action, not completed approval.

EXPORT CHECK

When using Export to Docs or Sheets, inspect the exported copy and its permissions separately. Changes in exported files do not automatically synchronize back into the notebook. Keep source citations or a clear ledger in the copy rather than relying on an editor to find your original notebook.

A format change must not quietly upgrade a tentative statement into a confirmed fact.

USE NOTEBOOKS INSIDE GEMINI

Recognize the boundary between the standalone app and Gemini Apps

The October 23 integration supports notebook actions from Gemini chats. In the European Economic Area, the connection is off by default; enable it through Connected Apps if you choose to use it. Organization settings and rollout can affect access. If unavailable, run your source questions directly in the standalone notebook.

PROMPT 19 - A scoped Gemini Apps request

@Gemini Notebook Find my notebook named Harbor Workshop - November 2026. List its source titles, then use only A1-A3 to summarize the required duration, approved budget and each quoted total. Cite the relevant notebook evidence. Do not use web search, change the notebook, delete sources, contact suppliers or infer a final selection.

REVIEW THE SELECTED NOTEBOOK

Confirm that Gemini found the intended notebook and used the specified sources. Similar titles are not enough. A shared notebook may not appear in the ordinary list. If the source set cannot be located, stop the comparison and open the notebook directly rather than accepting a confident answer from another project.

ACTIVITY SETTINGS MATTER

Google says some notebook features in Gemini Apps depend on Keep Activity, including notebook memory, certain chat-saving behavior, Drive sources and study or business notebooks. Read the setting's explanation before changing it. You do not need to change it simply to follow the standalone practice exercises.

WHY THE SOURCE-ONLY WORDING IS EXPLICIT

Standalone notebook chat is documented as source-based, while notebook chats inside Gemini Apps can also use web search and Gemini tools. The prompt narrows the request, but you must still inspect its evidence. A new external fact should never be silently presented as part of A1-A3.

The same notebook can sit inside experiences with different tools and settings.



ACCESS, PRIVACY AND SHARING

Choose the correct account and inspect what recipients can see

Plan, region, age, organization settings and device can change the available controls. Google lists Standard and paid notebook access; inspect your own usage indicator and current plan page before upgrading. This guide deliberately avoids a universal price or generation quota that may not apply to your account.

BEFORE USING REAL MATERIAL

PERSONAL ACCOUNT	Google says notebook data is not used for training unless you provide feedback; feedback may expose the interaction context for review. Read the current policy before including sensitive material.
WORK / SCHOOL	Google documents different protections for Workspace and Education: uploads, queries and responses are not used to train models or reviewed by humans, including feedback. Your organization can impose additional access and sharing rules.
DEVICE	Desktop is the reference workflow here. Mobile feature support differs; if a source type or Studio output is missing, check the official mobile help before assuming the feature has disappeared.

CHAT VIEW DOES NOT REMOVE SOURCE ACCESS

Google warns that hiding sources and artifacts in Chat View does not completely revoke a viewer's underlying access. A notebook is not a safe public wrapper for confidential documents. Share a separately reviewed output or a notebook containing only material intended for that audience.

PRACTICAL SHARING CHECK

Before sharing the Harbor exercise, remove any accidental real uploads, confirm the access level and inspect the source list. Our fictional pack contains no real customer data. For real work, review the intended recipient's access and any exported file's separate permissions before distributing it.

Sharing a polished output and sharing the underlying research collection are different choices.

A FINAL CHECK YOU CAN REPEAT

Return to the sources after every major transformation

The full exercise starts with three records, then adds a historical email, a small CSV and a planning transcript. Keep those sources distinguishable. A polished audio, video or deck may be less precise than the brief it came from; recheck its core claims instead of assuming accuracy carries across formats.

PROMPT 20 - Run the final evidence check

Review my final draft against only the named Harbor sources. Return PASS, REVISE or NEEDS EVIDENCE for each: source scope, fees, duration, budget, approval status, owners, dates and unknowns. For every non-PASS item quote a short problematic phrase, explain the issue and propose supported replacement wording with a citation. Do not claim the review guarantees factual accuracy.

THE PRACTICE ANSWER KEY

FEES / HEADROOM	North: USD 750 / USD 150. South: USD 730 / USD 170. All are before tax; the stated price difference is USD 20.
DURATION / STATUS	North: 90 minutes. South: 75 minutes. Gap: 15 minutes. Selection remains unapproved in the supplied records.
HISTORICAL METRICS	H1 totals: 120 invited, 89 confirmed, 70 attended. Rates: 78.65% of confirmed and 58.33% of invited. These do not measure quiz success.

FINISH THE WORKFLOW

Open important citations yourself; check calculations in a spreadsheet or calculator; preserve qualifications in the exported output. Record the source dates and your review date. If a source changes, identify which comparison, brief, slide, recording or quiz depends on it and recheck that output.

WHAT THIS GUIDE DID AND DID NOT TEST

The example arithmetic and printed word count were checked locally. The prompts and sample responses are editorial designs, not captured live Gemini Notebook sessions. Treat them as concrete starting points that you can test against the included source pack.

The final authority is the evidence you can inspect, not the confidence of the generated format.



DIGITAL WORLD PULSE

SOURCES & DISCLAIMER

Official Google references, method and limits

- | | |
|---|---|
| [1] Google - NotebookLM becomes Gemini Notebook | [9] Google Help - Video Overviews |
| [2] Google - Shape slides and videos, Oct 19 | [10] Google Help - Slide Decks and revisions |
| [3] Workspace - Creative controls, Oct 21 | [11] Google Help - Flashcards and Quizzes |
| [4] Workspace - Gemini integration, Oct 23 | [12] Google Help - Notebooks in Gemini Apps |
| [5] Google Help - Create and use a notebook | [13] Google Help - Plans and data handling |
| [6] Google Help - Sources and import behavior | [14] Google Help - Public notebook sharing |
| [7] Google Help - Chat and source citations | [15] Google Help - Mobile feature differences |
| [8] Google Help - Audio Overviews | [16] Google - Three study features, Oct 16 |

Titles and numbered page references are clickable. All references checked October 28, 2026.

METHOD & EDITORIAL DISCLAIMER

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Verify the evidence, available controls and final exported result.